

CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

**STATE OF DELAWARE**  
**BOARD OF LANDSCAPE ARCHITECTURE**

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**PUBLIC MEETING MINUTES: BOARD OF LANDSCAPE ARCHITECTURE**  
**MEETING DATE AND TIME: Thursday, August 11, 2016 at 9:00 a.m.**  
**PLACE: Conference Room B, Cannon Bldg,  
861 Silver Lake Blvd Dover, DE 19904**  
**MINUTES FOR APPROVAL:**

**MEMBERS PRESENT**

Eric Wahl, Board President  
Jeff Clark, Professional Member  
Timothy Metzner, Professional Member  
Mary Ann Whidby, Public Member

**MEMBERS ABSENT**

Katherine Artigliere, Public Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Jennifer Singh, Deputy Attorney General  
Lisa Smith, Administrative Specialist II  
David Mangler, Division Director

**OTHERS PRESENT**

Andrew Hayes  
Donna Shumpert

**CALL TO ORDER**

Mr. Wahl called the meeting to order 9:01 a.m.

## **REVIEW OF MINUTES**

The Board reviewed the minutes of the May 12, 2016 meeting. Mr. Clark made a motion, seconded by Ms. Whidby, to approve the minutes with minor changes. By unanimous vote, the motion carried.

## **New Business**

### **Ratification of Application(s) by Reciprocity**

Mr. Metzner made a motion, seconded by Ms. Whidby to ratify the application for licensure by reciprocity for Mr. Darrell Meehl. By unanimous vote, the motion carried.

### **Review of 2017 Landscape Architecture Meeting Dates**

The members of the Board reviewed the 2017 meeting dates. Ms. Whidby made a motion, seconded by Mr. Metzner to accept the 2017 Board of Landscape Architecture Meeting Dates. By unanimous vote, the motion carried.

## **Unfinished Business**

The members of the Board reviewed discussed changes and additions to the 2016 Fall Draft Newsletter.

## **Other Business before the Board**

The members of the Board discussed the percentage number of Post-Renewal Audits. The Board decided that 10% of active licensees will be audited during the 2015-2017 Post-Renewal audit period. Mr. Metzner made a motion, seconded by Mr. Clark to accept the percentage number. By unanimous vote, the motion carried.

## **Public Comment**

None

## **Next Meeting Date**

The Board will hold the next scheduled meeting on November 10, 2016 at 9:00 a.m., in Conference Room "B" of the Cannon Bldg., 861 Silver Lake Blvd., Dover, Delaware.

## **Adjournment**

Ms. Whidby made a motion seconded by Mr. Clark, to adjourn the meeting. The meeting was adjourned at 9:19 a.m.

Respectfully submitted,



Lisa Smith  
Administrative Specialist II  
Board of Landscape Architects

